



Trustee role: End of Life Partnership (EoLP) Board of Trustees

Statutory duties:

- To ensure that the organisation complies with its governing document, charity law, company law and any other relevant legislation or regulation.
- To ensure that the organisation pursues its objects as defined in its governing document.
- To ensure that the organisation uses its resources exclusively in pursuance of its objects: the organisation must not spend money on activities which are not included in its own objects, no matter how worthwhile or charitable those activities are.
- To contribute actively to the board of trustees' role in giving firm strategic direction to the organisation, setting overall policy, defining goals and setting targets and evaluating performance against agreed targets.
- To safeguard the good name and values of the organisation.
- To ensure the effective and efficient administration of the organisation.
- To ensure the financial stability of the organisation.
- To protect and manage the property of the charity and to ensure the proper investment of the charity's funds.
- If the organisation employs staff, to appoint the chief executive officer and monitor his/her performance.

Specific requirements for the EoLP:

One or more of the following competencies is essential:

- Commitment to improving end of life experience
- Previous Board membership (as an executive, non-executive or trustee)
- Local community involvement

Additional skills are sought in one or more of the following areas:

- Experience of, or considerable interest in, palliative and end of life care
- Strategy, public policy, and management
- Third sector organisations, and partnerships across public and third sector
- Professional education, evaluation, audit and research
- Commissioning services
- Financial management
- Human Resource management
- Legal

Other duties may involve:

- Scrutinising board papers
- Focusing on key issues (in one's area of expertise/interest)
- Providing guidance on new initiatives
- Membership of one of the three committees

Person specification.

Competencies:

- Strategic thinking
- Partnership working
- Understanding strategic and business plans, governance systems
- Analytical skills
- Exercising robust board level accountability
- Willingness to act as an ambassador for the EoLP

Experience/expertise:

See specific requirements plus additional skills (in role description above)

Personal qualities:

- Team work
- Flexibility and openness
- Creative and critical thinking
- Good communication skills
- Willingness to devote sufficient time to the role (1-2 days/month)